

# Things to Know About Our Show

**April 3-5, 2017**

## **Move-in and Move-out:**

Move in day is **Monday, April 3 from 12:00pm-3:00pm** for Equipment and Booth setup.

**ALL EQUIPMENT MUST BE IN BY MONDAY AT 3:00pm!**

Booths ONLY may also set up Tuesday, April 4 during breakfast and keynote from 6:45am-8:00am.

**EVERYONE must be set up by 8:00 am!**

Move out will be **Wednesday, April 5 at 12:30pm** when the trade show closes to the public.

**Trade Show open to the Industry Public on Wednesday, April 5 from 9:00am-12:30pm.**

## **10x10 Booth:**

- If you signed up for power, it will be available
- A skirted table and 2 chairs will be provided
- You will have 2 meal tickets unless you paid for additional meals
- Tables will be assigned and have your name on them upon your arrival

## **25x25 Equipment:**

- Todd Griffeth from Glidden Paving and myself will help coordinate equipment move in on Monday, April 3 from 12:00pm-3:00pm. Please find one of us upon arrival. We will be wearing bright green MAPA vest's. The vendor entry door is located on the corner of Buck and Main Street.
- You will have 2 meal tickets unless you paid for additional meals
- A skirted table and 2 chairs will be provided upon request

## **Hotel Information:**

MAPA has a room block at the Fireside Inn for \$89.00, Hollywood Casino and Hotel for \$109.00 and Bangor Residence Inn by Marriott for \$139.00.

## **Member Appreciation Reception:**

On Tuesday, April 4 at 3:30 pm-5:00pm, all attendee will be invited to attendee a reception with drinks and appetizers in the Arena. We will also have music and giveaways available. Music and announcement will be available all day Tuesday. If you would like to be part of our MAPA Vendor Give-Away it must have a value of \$150.00 to participate in the MAPA drawing. You can also have your own drawing of lesser value at your own table.

## **Insurance:**

Vendors, please send me a Certificate of Liability naming Maine Asphalt Pavement Association as a certificate holder for April 3-5, 2017. Please email or snail mail to PO Box 5622, Augusta ME 04332.

## **Contact:**

Please contact my cell 207-557-0939 should you need anything at anytime!